TSJPI Strategic Plan 2021-25

Mission

*JPs and the Society are highly respected by the community*

*C. Highest standards of professional & ethical behaviour*

*D. Effective governance and administration*

*B. Highly engaged membership*

*A. Strong relationships with stakeholders*

Strategic Areas

*Ethical decision making and administration*

*Ensuring provision of all compulsory professional development*

*Increased membership*

*Increased support from Government*

Desired Outcomes

*Increased provision of information related to the JP’s role*

*A financially sustainable organisation*

*Proactive engagement with all* *Tasmanian JPs*

*Increased recognition of JPs roles* by the legal system

*State-wide consistency of services* *and support for JPs*

*Open provision of information and support*

*Increased understanding of the role* *of JPs by the community*

*Increased range of modes for delivering PD and* *information*

Performance Targets

1. *Increased financial and other support from Government*
2. *Only positive media and feedback to the Society*
3. *Consistency of JP services across Tasmania*
4. *Feedback to DoJ about effective form design, other agency requirements and service issues.*
5. *Increased membership*
6. *Increased information to and communication with JPs*
7. *Increased attendance at events and functions*
8. *Establishment of online forums for communication*
9. *Provision of all essential professional development (PD) in a timely manner*
10. *Use of multiple communication and PD means to members*
11. *Implementation of initiatives to support and encourage membership*
12. *Minimum increases in subscriptions*
13. *Maintain ongoing financial sustainability.*
14. *Statewide* *consistency of all regulatory matters related to JPs*
15. *Investment in the future for JPs.*
16. *Risk management implemented*
17. *Succession plan developed*

***Priority Actions:*** *Note – person or Chair of C’tee first mentioned has main responsibility for each action.*

**Strategic Area A:**

* Support regular meetings with the Minister and the Department – **DH**, GT, PD C’tee Ongoing
* Include Minister’s article in every newsletter – **Editor**  Complete
* Include Departmental article (eg. leg’n, PD) in every newsletter - **Editor** Complete
* Increase financial support from Government (PD, ACJA, Signing Centres, Comms) - **DH,** GT, GMcD Complete
* Review the possibility of one society in Tasmania, including consultation with Department – **DH**, GT Ongoing
* Increase collaboration with other relevant organisations including other Tasmanian societies - **DH**, C’tees Ongoing
* Invite other societies’ members to functions – **PD and Social C’tees** Ongoing
* Participate in the development of strategic directions for the ACJA - **DH** Ongoing
* Effective management of DSCs **KL** Ongoing
* Provide advice to DoJ about potential Fact Sheets, differing agency requirements, and other

matters which require advice to all JPs **PD** and others Ongoing

**Strategic Area B:**

* Regular recognition of JP service through media and other means - **Exec C’tee** Ongoing
* Increase promotion of Society activities through various means (eg. local newspapers,

local government newsletters)– **Exec C’tee** Ongoing

* Activate a pro-active membership drive (Target – all southern JPs) - **DH**  ASAP
* Implement regular electronic newsletters to members (Bi-monthly)– **Editor** Complete
* Commence ongoing communication (eg. current issues/concerns) with members through

Facebook and other means - DH, Editor, C’tees Ongoing

* Investigate an electronic (on line) annual report for the AGM – **DH**, MC Ongoing
* Increase the members’ engagement in Society’s social activities, especially in conjunction

 with professional development activities – **Social C’tee,** PD C’tee Ongoing

* Redevelopment of Society’s website Exec C’tee Immediate
* Arrange ACJA Conference and Centenary Celebrations in Hobart (10/2022) **GS,** Social C’tee, GMcD Complete

**Strategic Area C:**

* Liaise with the Department in the development of training and professional development

regulations – **DH** and PD C’tee Ongoing

* Develop annual program of professional development (in accordance with regulatory

requirements if required) – **PD C’tee** Ongoing

* Increase provision of professional and other information to members – **PD C’tee**, Editor Ongoing
* Use electronic and other means to provide information to members - **All** Ongoing
* Promote the Department’s roles in relation to responsibilities of all JP issues **DH** Ongoing
* Address complaints and negative feedback about the Society and its members – **GT**, MC Immediate

**Strategic Area D:**

* Ensure all relevant legislation, constitution and performance standards are met – **JT**, All Ongoing
* Develop budgets to ensure ongoing viability - **GMcD** Ongoing
* Maintain funding reserves to enable 1 year’s operation without income **GMcD** Ongoing
* Limit any increase in subscriptions to a maximum of the Tasmanian CPI per annum - **GMcD** Ongoing
* Provide all requisite information to members and relevant authorities in full and on time - **DH**, MC, Editor, LB Ongoing
* Review and update Constitution and policies - **DH, LB** Ongoing
* Improve record keeping through use of tsjpi Sharepoint and emails - **MC**, All Ongoing